AGENDA

Annual Meeting of Property Owners of
The Landings Association, Inc.
January 26, 1988

1. Call to order and President's Opening Remarks - Clark Fuller
2. General Manager's Comments - Paul Sousa
3. Treasurer's Report - Joe Finch
4. Reports of Committee Chairpersons - See next page
5. Branigar's Report - Bill Lattimore
6. Conclusion of 1987 Activities - Clark Fuller
7. Installation of 1988 Board of Directors, Officers and Committees - Hazel Brown

B1547
Association Officers, Directors, Staff, Committee Chairpersons - 1987

President: Clark Fuller 598-0422 6 Monastery Road
Vice-Pres.: Hazel Brown 598-1302 4 Pipemaker Lane
Treasurer: Joe Finch 598-1379 3 Pennyroyal Lane
Secretary: Carol Johnson (Ex. Off) 598-1321 7 Longstreet Lane
Directors: William Borgmann 598-0774 13 Henry Clay Court
Joseph A. Donovan 598-0345 2 Mad Turkey Crossing
Robert Hilker 598-0514 6 Priber Lane
William Lattimore, Jr. 598-0500 Branigar Liaison
Leon W. Quick 598-1423 21 Chatuachee Crossing
Thomas White 598-1742 9 Rebecca Lane
Earl Willhoit 598-1723 258 Wiley Bottom Road

Gen. Counsel: Thomas J. Mahoney, Jr. 598-0932 5 Noble Jones Lane
General Mgr.: Paul Sousa 355-1132 7505 Waters Ave. #C-11
Adm. Asst.: Carol Johnson 598-1321 31406 7 Longstreet Lane
Accountant: Sandy Nash 727-2667 Rt. 2 Box 431
Secy. Assts.: Carroll Klahr 598-1053 Richmond Hill 31324
Lois Neighbour 598-1217 3 Millidge Lane
Frieda Port 927-3449 6 Hemingway Drive

Dev. & Arch. Supervisors: Bert Neighbour 598-1217 9 Red Fox Court 31419
Frank Wiley 598-0919 6 Hemingway Drive
Maintenance Specialists: Steve Nelson 598-1468 225 Yam Gandy Road
Barry Roberts 598-1468 Landings Association

Executive Committee: Hazel Brown 598-1302 4 Pipemaker Lane
Clark Fuller 598-0422 6 Monastery Road
Dave Kosier 598-1307 38 Wiley Bottom Road

Committee Chairpersons

Amenities: Anthony R. Starr 598-0196 1 Mackay Lane
Architectural: Peggy Kipp 598-1931 Office
Civic Action: Ben Barnes 598-0811 11 Oyster Reef Road
Communications: Art Walsh 598-1010 6 Blackbeard Lane
Covenant Enforcement: Neil McCracken 944-6001 Office
Emergency Preparedness: Tom White 598-1742 9 Rebecca Lane
Finance: Roger Cushman 598-0372 2 Hibernia Road
Maintenance: Bob Duryea 598-0209 5 Robert Reid Court
Nominating & Election: Earl Willhoit 598-1723 258 Wiley Bottom Road
Personnel & Insurance: Win Firman 598-0405 2 Goose Quill Lane
Policy & Compliance: Bill Borgmann 598-0774 13 Henry Clay Court
Public Health: Robert Levitt 598-0839 4 Little Lane
Security: Bill Carlson 598-0612 123 Bartram Road
Utilities (Bran. Lia.): Charles Haynsworth 598-1327 5 Parsons Lane

B798 01/07/87
Treasurer's Report (Joe Finch)

The balance sheet of The Landings Association, Inc. as of December 31, 1987 reflects Total Assets of $1,576,083; Total Liabilities of $186,780 and Members' Equity of $1,389,303.

For the year ended December 31, 1987, the Association had total Operating Revenues of $1,198,361. Operating Expenses totaled $921,868 leaving net Operating Income before income taxes of $276,493.

We have maintained separate accounting records to reflect activity relative to construction of our new administrative building facility. For the year ended December 31, 1987, this fund had Total Revenues of $620,246. Through December 31, 1987 we incurred costs relative to the construction of the facility in the amount of $500,902.

Our assessment revenues are exempt from Federal and State taxes. However, other sources of income are subject to tax. Our tax liability for the year 1987 is $30,374.

Members' Equity at the beginning of the year was $522,938 of which $100,000 was restricted as a reserve for future road rebuilding. An amount of $250,821, was added to Members' Equity from operations; and $616,544 from assessments and income of the Administrative Building Fund. In 1987 your Board restricted an additional $200,000 for future road rebuilding. The Members' Equity at December 31, 1987 is $1,389,303 of which $300,000 is restricted for future road rebuilding; $500,902 is invested in the administrative building facility and $115,642 is restricted for capital additions and improvements of the facility. At December 31, 1987 the unrestricted Members' Equity was $472,759.

As has been our practice for the past several years, we have engaged a CPA firm to review the Association's records, its Operating Statement for the year just ended and its Balance Sheet as of the close of the year. The firm of Watson and Associates, CPA's has completed its examination and rendered an Audit Report. That report concludes that these statements present fairly the financial position of The Landings Association, Inc. at December 31, 1987 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

The CPA's annual report is available in the Association offices for inspection by any member desiring more detailed information relative to operations or financial position of the Association.

Joe L. Finch, Treasurer
Administration Building Committee Report (Earl Willhoit)

It's a fortunate coincidence that at this Annual Meeting the Administration Building Committee can report to you that the Association's new administration complex has been completed and on the 15th of this month was occupied. All of us on the committee are particularly proud of the fact that construction was completed on time and within budget.

Those residents attending their first Annual Meeting may find a brief review of the project's background helpful. The discussion stage goes back about two years and was at times controversial. But in the end there was solid support and the proposal to levy a one-time special assessment of $200 was overwhelmingly accepted.

Branigar deeded the property on which the complex is situated to the Association, a generous and much appreciated action. Cost was set at $550,000. The building portion of that cost was estimated at $300,000. Site preparation including paving and landscaping along with furniture and equipment was set at approximately $250,000. The project will be completed within budget.

Site preparation was difficult and made more so by extremely inclement weather. Bringing the building to an elevation of 13 feet from the original six to seven foot elevation required hauling, leveling and compacting 126,000 yards of fill. Construction of the building began in July and was undertaken by the Whalley Construction Company. The architect was Ken Spriggs.

No account of this project would be complete without giving the highest praise to the members of the Building Committee - all of them volunteers. Bill Foster spent untold hours on engineering and surveying matters. These were hours that would have come at a high price had they been billed. Clark Fuller and Ed Erlandson directed and supervised earth movement. As a project engineer, Chuck Pierson was invaluable in monitoring the job. Bob McCarthy made many of the detailed design drawings. Marylyn Cosgrove, Peggy Kipp, Hazel Brown, Don Moore and Bill Scott who made all the signs for the RV storage area, the list goes on. All brought special talents to the job and did so cheerfully.

The result is a 5,000 square foot building that represents a necessary and handsome addition to The Landings. Please do visit your Administration Building, if you haven't done so already. I know you will come away with the same sense of pride that we have.

Earl Willhoit, Chairman

Marylyn Cosgrove
Ed Erlandson, Project Mgr.
Peggy Kipp
Bob McCarthy

Chuck Pierson, Project Engr.
Paul Sousa, Ex. Off.
Clark Fuller, Ex. Off.
Amenities Committee Report (Anthony R. Starr)

Over the last year many improvements and additions have been added to the amenities package.

As a review, a partial listing follows:

1. Dedication of the new Franklin Creek Tennis Center.

2. Construction of the Oakridge Golf Course. It will be open for play in June or July.

3. The renovation of the Plantation Club Men's Room is almost completed.

4. The Observation Tower renovation is underway and should be completed this year.

5. The Franklin Creek Children's Playground is finally under construction and will be completed in the next few months.

6. A cart barn will be constructed at Oakridge and a temporary pro shop will be used as a part of the facility.

The architects have been selected for the design of the Oakridge Club House. The firm selected is Lucas, Stubbs, Pascullis Powell and Penny.

The actual construction of our third club house is scheduled to begin in late 1989 or early 1990.

We still have an excellent communications conduit through Bill Lattimore and I'd like to thank him for his courtesy and cooperation.

Finally, I'd like to thank my committee members for all their efforts and our Association members for their comments and suggestions.

Anthony R. Starr, Chairman

Rick Creasman       Tiffany Kolat       Leon Quick
Bud Dimick          Lois Neighbour    Marcie Ramee
                                      Clark Fuller, Ex. Off.
The Architectural Committee met 10 times during the year. The majority of problems of concern by the architectural committee were mostly building violations and problems with builders and were handled and resolved by the committee at their regular monthly meetings.

The ongoing pre-inspection program of building sites prior to the start of construction and the follow-up final inspection upon completion of construction, conducted by Frank Wiley and Bert Neighbour has met with great success. During 1987 Frank and Bert made between 550 and 560 pre-inspections and 228 final inspections. Many possible violations have been avoided due to their efforts.

The Site Inspection Group, chaired by Peggy Kipp and consisting of 22 volunteer workers, handled weekly on-site inspections of all houses during construction. Their services have been an indispensable asset to the success of architectural control.

The Architectural Review Board consisting of two professional architects, a professional landscape architect, the Architectural Administrator and three or four committee members met 17 times during the year. They reviewed 302 new applications, an increase of 16 over the previous year. There were 282 building permits issued, and increase of 61 over 1986.

The year 1987 was one of rapid growth in new construction. There were 64 more homes completed than in the previous year. All told, there were 260 completed homes during 1987 bringing the total number of completed homes on the island to 1780. It is interesting to note the following statistics:

<table>
<thead>
<tr>
<th>New Applications</th>
<th>Marshwood</th>
<th>71</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Plantation</td>
<td>224</td>
</tr>
<tr>
<td></td>
<td>Oakridge</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td></td>
<td>302</td>
</tr>
<tr>
<td>Housing Starts</td>
<td>Marshwood</td>
<td>75</td>
</tr>
<tr>
<td></td>
<td>Plantation</td>
<td>194</td>
</tr>
<tr>
<td></td>
<td>Oakridge</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>274</td>
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<tr>
<td>Completions in 1987</td>
<td>Marshwood</td>
<td>55</td>
</tr>
<tr>
<td></td>
<td>Plantation</td>
<td>205</td>
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<tr>
<td></td>
<td></td>
<td>260</td>
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<tr>
<td>Total Completed Homes</td>
<td>Marshwood</td>
<td>1137</td>
</tr>
<tr>
<td>On the Island</td>
<td>Plantation</td>
<td>641</td>
</tr>
<tr>
<td></td>
<td>Oakridge</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1778</td>
</tr>
</tbody>
</table>

The work of this committee and their dedication to this work has been a most important aspect of the continuing growth of this community.

Peggy Kipp, Chairperson

Bill Goldsmith, V. Chm. Bert Neighbour Carl Mays, Ex. Off.
Bud Carroll Tom Owen Paul Sousa, Ex. Off.
Julie Hodsdon Lee Tutskey Clark Fuller, Ex. Off.
Chris Hoversten Frank Wiley
Communications Committee Report (Art Walsh)

1988 will mark the 15th year of Landings development. In the beginning years of that development when just a few dozen homes were occupied, the communications process represented no problem. News about The Landings passed from person to person easily and quickly.

Today almost 1,800 homes have been built and perhaps another 1,200 individuals own lots on which they have yet to build. With such growth the informal means of communication of the early years are no longer satisfactory. With this in mind, the Association early on established a Communications Committee that would have responsibility to furnish public information to property owners and others who might be thought of as having an interest in The Landings.

The Committee's major communication medium has been The Landings JOURNAL. With the almost explosive growth that The Landings has had, it became readily apparent that the JOURNAL would be ineffective as a communicator unless it could maximize readership.

Consequently, in 1987 it became the major objective of the Communications Committee to do all that it could to encourage greater readership. To this end the JOURNAL was redesigned. It got a new masthead. For easier reading it was set in type which permitted margins to be justified and gave pages a smoother look. And much greater use was made of illustrations. Editorially many more features were run of a generally informative nature about The Landings while not neglecting to report significant actions taken by the Association Board during the year. It might be added that this was done without imposing additional strain on the Association budget.

Whether or not the Committee has succeeded in its attempts to increase JOURNAL readership is difficult to know but the effort will continue. In this connection a recommendation may be in order. As The Landings grows, life becomes more impersonal and the distance between the Association and those it exists to serve becomes wider. That distance might be narrowed by using the pages of the JOURNAL as a forum when property owners have questions they want answered or when they have opinions that they may feel deserve a broad hearing.

This is another way of saying that an effective information process flows in both directions - the Association to you; and you to the Association.

Art Walsh, Chairman

Carleton Gibson
John McClelland
Dick Miller

Mimi Tausche
Paul Sousa, Ex. Off.
Clark Fuller, Ex. Off.
First, I want to thank those involved with a covenant violation for the cooperation you have given our committee in straightening out our problems. We realize some rulings are a little hard to understand, but we are attempting to rewrite or better explain these rulings. Many have been published in our telephone book, THE LANDINGS JOURNAL and TWATL. We will continue doing this. Our committee works closely with Security and their help has been of great assistance in solving many of our problems -- wild cats, parking of cars on streets for indefinite periods, traffic blocking and of course speeding.

We have had 102 violations during 1987 and 19 are on file not finalized but more discussion will bring these to a close. Please don't be offended if you receive a letter of violation. We are only bringing to your attention the covenant ruling and asking you to call the office for an explanation and discussion of the ruling. Remember if a residential development did not have a written covenant with the thought of the maintained beauty planned by the developer, the development would be of little value for future residents. We have it now and will continue having the beauty and safety of The Landings with everyone's help.

Read your Covenants and you will see that we are here to help you as well as your neighbor.

Neil McCracken, Chairman

Bob Anderson  Bob Dudley  Jim Lindsay  Bill Meiers  Mike Neds
Herb Bailey  John Flannery  Bill Goldsmith  Betty Richards
Bob Berkshire  Bill Goldsmith  Art Hansen  Roy Spalthoff
Walter Boaef  Joe Heimbach  Paul Hitch  Lee Tutskey
Vivian Delnostro  Chuck Lehr

B1534
Emergency Preparedness Committee Report (Tom White)

During 1987 we had no real emergencies to contend with and for this we are indeed grateful.

In May your committee met with the operating groups and their principals to review emergency preparedness in case of a hurricane. The operating groups are as follows: The Landings Association, The Branigar Organization, Security Force, Fire Departments, Chatham County Police and the Civil Defense Director, General Lou Dotson. Each group plays a distinct role and has a plan to follow in case of a hurricane. Richard Buchner, Fire Chief, Skidaway Island Division, will be in charge and Station #5 is the command post.

The Civil Defense Siren is now operational and is controlled by the Civil Defense Director. In case of a hurricane or tornado warning the siren will sound continuously with a constant pitch for three minutes. Also, in the unlikely event of a nuclear emergency, the siren will sound with a varying pitch for three minutes. If you should hear short intermittent blasts, it would indicate testing of the siren or system.

We have available at the Landings Association office a special bulletin on what to do if we are faced with a hurricane. The Emergency Preparedness Committee in conjunction with the General Manager will make the decision as to when these bulletins will be distributed. Our suggestion is do not wait until we face a possible disaster - make a plan now. You will not be sorry.

Our newest fire house, located on McWhorter and West Cross, is now complete but not in operation. This station will be integrated into our division during 1988.

As we approach 1988, let's hope we are spared any real emergencies.

T. R. White, Chairman

Richard Braithwaite
Paul Sousa, Ex. Off.
Clark Fuller, Ex. Off.
Finance Committee Report (Roger Cushman)

In the course of the year the Committee conducted four audits of the accounts maintained by The Landings Association, confirming the accuracy of data on general assessments, the special capital assessment for funding the Association's administrative center, revenue from decals sold to commercial vehicles and finally, an audit of cash expenditures. The year-end audit of all accounts has been conducted by the public accounting firm of Watson and Associates.

Considerable time in the fourth quarter of the year was devoted to the preparation of the budget for 1988. The Finance Committee met with the Chairmen of the Maintenance and Security Committees in order to review in detail their funding requirements for current programs. It is our conviction that this tight budget for 1988 makes careful and efficient use of the revenue dollars received by your Association.

The budget of The Landings Association for 1988, attached, shows that the primary source of revenue is the annual assessment on owners of homes and unimproved lots. The rates of assessment for 1988 are the same as the 1987 rates, which are $300 for a vacant lot and $375 for an improved lot. Other sources of revenue are commercial vehicle registration, interest earnings, cable TV franchise and all other.

The scope of our Association's responsibilities grows as more streets, public properties, drainage systems and lagoons are conveyed to us by Branigar. As the work load increases, so must the work force needed to accomplish the job. Our 1988 budget provides for more employees in the administrative and maintenance areas and for increased time worked by the security force. Other significant increases in expense derive from the higher cost of having grass mowed under contract, the higher cost of having dry trash picked up from curbside under contract, and increased hours of nighttime roving patrol by the security force. In total, the operations cost of the Association in 1988 is budgeted to be 33.6% higher than the estimated actual cost in 1987. It is not expected that the rate of increase in operating expense will remain this high in future years.

In addition to operating expense, The Landings Association will also expend capital funds in 1988 for two major projects: (a) construction of a maintenance and repair facility on Association property adjoining our new Administrative Center on Landings Way (b) the first stage in a continuing program of road rehabilitation. These two projects will be paid for with funds that have been set aside in capital reserves for those specific purposes.

Roger Cushman, Chairman

Elmer Pergament
John Lanpher
Sarah Johnston
Tony Ditlow

Pete Peterson
Joe Finch, Ex. Off.
Paul Sousa, Ex. Off.
Clark Fuller, Ex. Off.

B1528
BRIEF SUMMARY OF 1988 BUDGET

Revenues:

- Assessments: $1,154,000
- Decals, Interest & Other Income: $126,000

Expenses:

- Administration: $310,000
- Maintenance: $423,000
- Security: $382,000
- Taxes: $20,000

Excess of Revenues over Expenses: $1,135,000

Capital Expenditures from Operating Funds: $36,000

Addition to Unrestricted Funds: $109,000

The cash balance of unrestricted funds at December 31, 1987 is $435,683. It will be used to finance Association expenditures until the 1988 assessments are collected in the spring, and will be further utilized by appropriating $200,000 for the purpose of long term road resurfacing and $50,000 for the purpose of the future cleaning and maintenance of the storm drain system.
Maintenance Committee Report (Robert Duryea)

Our goals for maintenance were twofold. First...to preserve the natural beauty of the Landings...by removing litter, dry trash, dead trees, excessive or unsightly growth...by sweeping the streets and mowing the grass...and by landscaping to harmonize with the surroundings or to screen necessary but not so pretty service equipment.

Second...to preserve our roads and trails, curbs, gutters and storm drains, as well as our buildings and equipment...through programs of preventive maintenance and repair...and long range rehabilitation or replacement.

To achieve our goals...we have recommended a policy of operating with a minimum staff...of taking maximum advantage of outside contractors...and rental equipment.

This policy does not mean...that our staff will not grow...because of increased responsibilities we have budgeted for additional workers in 1988...as well as an urgently needed full time professional to supervise our employees and contractors.

The developments in the various phases of maintenance are reviewed in the following paragraphs along with our recommendations.

Litter Pickup is routinely well done on week days, but it would be desirable to find a way to remove the occasional plastic cup or can that blemishes our main roads on weekends...A slower moving, open, Cushman type vehicle would be better than our pickup truck to do this job, as well as for weed and ant control work.

Dry Trash removal improved considerably at mid-year under the new contracts, but the cost more than doubled to over $100,000...Chatham County, in the meantime, has offered to do this job (for our taxes) provided we sign a liability waiver. Our attorneys are working on more acceptable limits of liability in the waiver so that we can take advantage of the savings.

Dead Tree Removal provided a significant benefit this year...several truck loads of wood chips to be used in lieu of purchased pine straw.

Clearing The Right of Way using mowing contractor personnel during the winter, provided experienced workers, familiar with the Landings, to do a very necessary job, during their slow season,...a benefit to both of us.

Mowing and Edging contracts were re-written with the same contractors as last year at the same prices...there will be no lapse in mowing service this winter and no delay in start up in the spring...a re-seeding and fertilizing program is planned for this spring along with filling and recontouring some areas for erosion control.

Landscaping - Marguerite Krieger and her sub-committee, members of both the Landings and Green Thumb Garden Clubs, have done an excellent job of creating landscape plans for various common areas in need of beautification...maintenance of these areas as well as for the very extensive landscaping by Branigar
on Landings Way South is a full time job...watering is a major concern and we
are exploring our options for sources of water and sprinkler systems...In the
meantime many residents have volunteered to water landscaped areas near their
homes...please call the Association if you wish to adopt the newly planted
area near you. (598-8003).

The Association plans to landscape-screen all large utility service
cubicles and equipment...small connection boxes and 4'x 4' pad mount
transformers should be included in the lot owners' landscape plans...fire
hydrants must never be hidden from view from the road. Any plants that hide a
fire plug or get in the way of hose connections must be removed.
And last but certainly not least...the completion of a very extensive...
very expensive...very beautiful landscaping plan for Landings Way South...for
this we all owe a great debt of gratitude to the Branigar Organization...to
Bill Jenkins and his crew for a fine job of planting...to the architect, Bill
Dempsey for his very thoughtful designs...and to Bill Lattimore for his
foresight, his concern and continued support for the beautification of The
Landings.

Lagoon Management - Marshall Edwards and Bob Baer have examined over 70
lagoons at The Landings to observe and record the condition of the lagoons,
banks and interconnecting system, relative to erosion, silting, vegetation,
drainage and other problems...although we only own to the water's edge on 13
lagoons, we must gather information to be ready to assume this responsibility
in the future.

Trails - Over 36 miles of them, not including Oak Ridge, are used more often
by more residents than any other amenity at The Landings...Safety was our
primary objective in clearing the right-of-way along the trails, to provide a
clear view for drivers and to remove obstacles for bike riders, joggers and
walkers...root damage to trail surfaces is not only a nuisance but a safety
hazard as well. Trail repairs or replacement is very expensive ($8 to $10 per
foot)...the right machine must be found and a program established to prevent
or curtail this damage.

Streets - Tim Timberlake, Dave Kosier and many, many volunteers spent
hundreds of hours gathering data for a very comprehensive study of our roads.
The data indicates that they were built very well and kept in good condition
by regular repairs,...but they won't last forever without periodic resurfacing
...contractors qualification visitations are underway and specifications
should be ready for bidding in February...the first phase of the long range
rehabilitation of our roads, recommended in their pavement study, must be done
this year with the money reserved by the Board for this purpose.

Small road repairs such as sink holes, edge cracks and root damage are
too small to attract contractors who will do these jobs promptly...one
solution would be to train and equip our maintenance personnel to do this
work.

Curbs and Gutters - are inspected for cracks prior to issuing the approval for
a new home. Additional cracks frequently show up during construction. Some
contractors make repairs, others refuse any responsibility...some contractors
ignore our specifications for curb cuts for new driveways, frequently
resulting in crumbling joints at the curb and low spots, which concentrate
water when the gutter cracks and settles...this is not a matter of covenant
violation but one of damage to Association property. Lot owners and their
contractors must be held responsible for damage to curbs bordering their lots and for compliance to our specifications.

**Storm Drain System** - Frank Wiley and Neel Ackerman are developing data to map our underground system and identify the outlets to the marshes and lagoons. Routine inspection of these outlets and pipes for damage or blockage would provide the basis for a preventive maintenance program to avoid flooding...since the underground system drains both Branigar and Association land, a formula for sharing this expense must be agreed upon.

**Street Sweeping** - Serge Poyo assumed the responsibility for a preventive maintenance program and parts inventory for the sweeper...he recommends that one of our employees attend a factory training school for sweeper maintenance and repair. The next school will be held in March, 1988 at the factory in Fort Worth, Texas.

The sweeper is used full time and an additional smaller unit would be practical for the hammerhead streets...but before any new machines are purchased, a study should be made of our first year of operation to be sure that the benefits of ownership outweigh the cost of contract sweeping.

**Traffic Control Lines** and reflectors have proven helpful in guiding drivers along the roads and around the dividers...the project will be completed this year when the temperature is warm enough for the paint and epoxy cement to dry properly. Bill Lattimore has asked us to include Oak Ridge in the program.

**New Maintenance Facility** - Dick Watters and Frank Wiley have developed plans and specifications for a maintenance and storage facility to be erected this year. After review by the General Manager and Board of Directors, plans will be presented for approval to Branigar and the Architectural Committee in February...followed by bidding and contractor selection in April-May...construction through the summer and available for use in early fall...

**New Equipment** - Once the maintenance facility is available to properly maintain and store equipment we can consider additional machines to broaden our capabilities and improve the efficiency of the work done in-house...i.e. the small Cushman type vehicle...a 3 to 5 ton lowbed dump truck...pavement repair equipment to suggest a few.

Bob Duryea, Chairman

Bob Baer Marguerite Krieger Dick Watters
Wally Berg Raymond Lindquist Dick Williams
Walt Christmas John Morrill Tim Timberlake, Cnslt
Jim Couturier John Paull Bert Neighbour, Staff
Roger Cushman Serge Poyo Frank Wiley, Staff

B1543
Nominating and Election Committee Report (Earl Willhoit)

This report is very similar to last year's annual review.

As we grow in size at The Landings, the Board Members work harder and longer. As a result, qualified candidates willing to serve are not easy to find. Young candidates more often than not decline to volunteer. They evidently are too busy in their careers.

Six candidates were chosen who agreed to stand for election to the Board of Directors. At this time, many of you already know that you elected to office, Bob Duryea, Winfield Firman and Charles Haynsworth.

I hope you will share my feelings that an excellent job of selecting the six candidates was done.

Now for a few statistics. There were 1,532 ballots cast as compared to 1,669 last year.

Of 3,330 eligible votes, 46% were cast, a decrease from 1987. There was an increase in the number of disqualified votes to 230. Last year the figure was 139. The vast majority of disqualifications, amounting to 15% of all ballots cast, came about because people disregarded the requirement for signature in the upper left hand corner of the return envelope. In many instances they placed only their own return address sticker in this corner.

I strongly believe that we, all of us, have chosen a good board and I think they will serve our community well, now and in the coming years. Best wishes to each of them.

Earl Willhoit, Chairman

Ben Barnes  Woody Smith
Bill Foster  Joe Strickland
Barbara Morris  Paul Sousa, Ex. Off.
Will Persons  Clark Fuller, Ex. Off.
Personnel & Insurance Committee Report (Win Firman)

Personnel projects in 1987 included rewriting the Personnel Manual to more nearly reflect current practice and federal legislation. This process involved a half dozen drafts, review by the Association attorney and discussions with Paul Sousa, our new general manager. A final rewrite has been submitted to the new Board of Directors. The next step will be the preparation of an employee handbook to highlight important policies, especially for new employees.

A new and decidedly improved Landings employment application was designed and printed. This eliminated many questions which seemed unnecessary or possibly illegal (information which could have been used in a discriminatory manner).

Several months - and many meetings were spent in revising the Landings Association employee benefit package in anticipation of our assuming control of the security force. Our paid staff included 11 people, four of whom were part time. To add 22 security people without causing too great a dislocation from Branigar's extensive benefit program, it was necessary to add certain benefits and upgrade others. After approval of these changes by our Board of Directors, meetings were held with all security employees to offer them employment with us as of 1/1/88 and to review with them our expanded benefit package. Essentially, all accepted our offer and we are happy to have Jim Macolly, Director of Security, and his experienced security force as employees of the Association.

The Committee Chairman served on Hazel Brown's Committee to search for a general manager for the Association which involved screening or interviewing over a dozen applicants before selecting Paul Sousa.

Insurance concerns and problems continue to grow with the growth of the Association. Most of our insurance policies run from February to February and the estimated insurance costs for the past year, including anticipated audit adjustments, are $26,700. The projection of costs for the coming year is $37,500 reflecting:

- Increased workmen's compensation premium for security,
- Elimination of the mobile offices,
- Addition of insurance coverage on the new administration building and contents,
- The new RV storage area,
- General rate increases.

This does not include any possible large scale deeding to the Association of additional roads and common properties or the addition of vehicles to our fleet - a very real prospect.

The activities of the insurance members of this committee included:

Meetings with our principle brokers, Dixon, Sheehan and Titus, which have led to a better understanding on their part of our needs and a better rapport being established.
Finally securing the Commercial Blanket Fidelity Bond through the group program of the Community Associations Institute - a much better package in both price and coverage.

Studies of the insurance problems if the county were to undertake our dry trash pick-up and of the liability insurance aspects of our taking over the security of The Landings.

Maintaining working copies of all Association policies for this committee.

Meeting insurance needs during construction of the new administration building and establishing coverage after the completion of the building and occupation by our staff.

Win Firman, Chairman

Ken Biersack, Jerrene Edmonson, Helen Selesky


B1452
Policy and Compliance Committee Report (Bill Borgmann)

A printed copy of this report is included in the packet available to you at this meeting. The Committee felt that it should be read at this meeting to ensure that all of you have an idea about a future event.


The members of the Covenant Enforcement Committee are firmly of the opinion that the Covenants and Restrictions should have effective enforcement provisions and we are certain that among you there are contrary opinions. We have spent the entire year in redoing the Covenants and Restrictions with 11.1 in mind. Where do we go from here?

No revisions can be made until August 15, 1992.

The original author of the Covenants and Restrictions did not want them easily changed. There is one opinion that no changes can be made until 20 years after the last plat is filed by Branigar on Skidaway Island. We have a different opinion.

The changes must be in a document signed by 2/3 of the lot owners and that document must be recorded three years in advance of the effective date of the changes. That would be August 15, 1989. Written notice of such changes would have to be mailed to each lot owner ninety days in advance of "any action taken". We assume that to be on May 15, 1989.

Our revisions should be ready for the Board of Directors in the fall of 1988, considered by the membership at the annual meeting of 1989 and then action taken, or not, in the spring of 1989.

Covenants and Restrictions require a balancing act between what groups want and the rights of individuals. What is that but democracy? We hope the choices will be available to you in adequate time for a reasoned judgement.

Bill Borgmann, Chairman

Gordon Gilkey
Tommy Hunter
Landis Hurley
Tex Kelly

Bill Saum
Don Sperry
Paul Sousa, Ex. Off.
Clark Fuller, Ex. Off.
Public Health Committee Report (Dr. Robert Levitt)

The Public Health Committee met very irregularly in 1987 and is able to report that no significant health problems were encountered during the year.

The activities of the Committee included monthly blood pressure screenings. This event took place on the second Wednesday of each month at Marshwood from 2 - 4 p.m. The average attendance was 42 people screened. In contrast, we saw an average of 38 in 1986 and 32 in 1985. This program will be continued unchanged. There is no charge for this service.

Cardiopulmonary Resuscitation courses were offered in the spring and fall in conjunction with the Landlovers. Don Moore for teaching and Kathy Levitt for coordinating the courses deserve special mention.

In an effort to solve the feline infestation in the Deer Run area, the Committee obtained the assistance of the Chatham County Animal Control department. It is setting and monitoring traps. The local residents could assist in controlling this problem by not feeding the stray cats.

The swimming pools were monitored during the summer. No problems were encountered. One source of resident irritation was closing both pools each Monday for maintenance. Next summer only one pool will be closed at any one time, not both.

Articles on Public Health problems were published for general information. These appeared in TWATL, the Landings JOURNAL and the LANDLOVERS NEWSLETTER. Among the topics deemed pertinent were short summaries on heat disorders, snakes (reprinted from last year), AIDS, influenza vaccination, substance abuse, cholesterol, salt in foods and diet, rabies and the Vial of Life, an identification device containing pertinent information relative to one's health which is of great value to any rescue squad in the event of an emergency illness. These vials are still available free of charge at The Landings Office.

In conclusion, I must express my appreciation of the efforts expended by the committee members who participated in making our programs successful.

Robert Levitt, M.D., Chairman

Betty Black
Betty DeMunbrun, R.N.
Marjorie Giachetto
Arthur Haskins, M.D.
Frances Haynsworth

David Laury, M.D.
Kathy Levitt, R.N.
Edith Neds, R.N.
Paul Sousa, Ex. Off.
Clark Fuller, Ex. Off.
Security Committee Report (Bill Carlson)

Our Landings Community of Skidaway Island is growing rapidly and our Security Department is constantly changing to meet the demands associated with this growth. Our goal in the past, as it is in the future, will be to meet these demands. This report summarizes the major items of interest in 1987 as related to our Security Department.

Personnel: During 1987, attendance and punctuality of all security officers has been exceptional and morale is at an all time high. The department now has twenty-three personnel. With two exceptions, the officers that left the department were known losses. Training continues bi-monthly as an added way of keeping everyone aware of new developments and to prepare them for advancement. Attendance approached 100% at each session. Of significance one employee (Enoch Wilson) has been with the department over seven (7) years and has not missed a day due to sickness.

During 1987 one new forty hour position was added as a roving patrol. Also, fifty-six hours were added for security at The Village Center. During early 1988, we will start manning the temporary gate into Phase III. Also, I hope to add fifty six hours additional for another roving patrol. We continue to rely heavily on our resident volunteers for help at the main gate.

Safety: During 1987 our Security Officers drove over 100,000 miles with three minor accidents recorded. There were no lost time personnel accidents or injuries.

Publicity: We continued to use The Landings Journal, TWATL, and The Landings Cable TV to bring to your attention items of interest concerning security activity. This will be continued in the future.

Emergency Preparedness: Security continued to play a major role in emergency preparedness during 1987. Hurricane plans were updated and tested; coordination continued with The Civil Defense Office; emergency Civil Defense sirens were installed at The Landings; coordination was made with the US Coast Guard at Hunter Army Airfield for use of their helicopter in the event the Lifestar helicopter was not available; sixteen members of the Security Department received CPR training; security support of EMS calls was refined; coordination was made with all concerned agencies relative to emergency evacuation of Skidaway Island.

Volunteers: Our resident volunteers continue to contribute an invaluable service at the main gate, and we would find it hard to do without them. We have 117 volunteers at the present time, and they are donating forty-two and one-half hours of their time per week. The hours covered are 7:30 a.m. to 12:30 p.m., and 3:30 p.m. to 6:00 p.m. Monday through Friday. There is one additional two and one-half hour shift Wednesday and Friday afternoon. Hopefully, during 1988 we can add some additional night shifts. Our volunteers answer phones, take messages, give directions, and much more. Periodic training sessions are given by our Director of Security or a member of his staff to train new volunteers. Anyone interested in our basic security would enjoy this volunteer work. We would like to take this opportunity to thank those that give so generously of their time.
Budget: Preliminary estimates indicate that the department operated within 1.2% of the annual projected budget during 1987.

Premise Checks: This program continues to be a popular service performed by our Security Department. During 1987 we averaged checking 92 homes monthly.

Security Gates: We are now averaging over 5,000 vehicles per day (Monday thru Friday) coming through both gates. This has necessitated manning the gate with two security officers plus a volunteer at many times during the week. Approval has recently been granted by Branigar to renovate both gates including painting, re-carpeting, adding a bathroom facility to the North Gate and expanding to two lanes at the South Gate. Also, the Phase III temporary gate will be opened in January and a permanent gate should be completed in the latter part of 1988.

Transfer of Security (Branigar to The Property Owners Association): In late 1987, a joint decision was made between Branigar and the POA for the POA to take over security effective January 1, 1988. The Security Department moved into the POA's new building on January 15, 1988.

Perimeter Security: Perimeter Security has not been a problem in 1987. Efforts continue to block the roads at the foot of the drawbridge in Phases III & IV. Branigar did an outstanding job around Phase III with construction of the dirt berms.

Speeding: Speeding continues to be our major concern. After a long awaited period our request through Chatham County Police to the State Department of Public Safety to use radar at The Landings has been approved. Hopefully, this will serve to slow people down.

New Cars: Two new vehicles (Chevy Blazers) were added to our fleet in 1987. Two of the older vehicles were retired.

Landings Incidents: Calls for security related services increased during 1987 by 182 incidents over 1986. I am very pleased to report that serious incidents were at an all time low during 1987. I attribute this to the high visibility of our roving patrols and the tight controls on entrance that we maintain at each gate. A complete listing of incidents is attached.

Areas of Service: We want you to know that we are at your service at all times. Both gates serve to see that no one is permitted to proceed to your home unless you call and give their names and other required information. Our premise check program is available to all residents. If you desire your home to be checked while you are away, a form is available at the South Gate.

Our Roving Patrols respond to all vehicle accidents, all emergencies, and assist the Fire Department and EMS when required. All complaints and requests for assistance receive prompt attention.

Both Marshwood and Plantation Clubs are watched carefully, including the golf, tennis, and pool facilities. Safety hazards are observed and forwarded for corrective action. Both marinas receive the protection of our Security Department. Incidentally, the cost of providing these security services is
reimbursed by Branigar to the Association.

Our fourth Annual Christmas Food Project went very well this year and we thank the residents for their generosity. The Salvation Army and The Savannah Runaway Shelter were the recipients of over 2,400 pounds of food that was distributed at Christmas. Some money was also donated. They were most appreciative.

Security supported Branigar's Grand Opening of Phase III, The Village Center, and Franklin Creek Tennis Center during 1987. Many resident volunteers assisted in traffic and crowd control.

Our Director of Security or his assistant gives an orientation on Security at the Newcomer's Coffee sponsored by the Landlovers. This has always been well received, and we wish to advise that our Director and other members of the department will make themselves available for club functions or youth meetings.

Your Security Department is a service oriented organization. Any time we may be of assistance, please feel free to call.

William Carlson, Chairman

Lew Baughman
Jim Couturier
Bill Dipman
Margaret Heimbach

Gene Stewart
Jim Macolly, Director of Security
Paul Sousa, Ex. Off.
Clark Fuller, Ex. Off.
SECURITY RELATED INCIDENTS
For The Year 1987

Resident Incidents

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<tr>
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<tr>
<td>Prowlers</td>
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<td>Disorderly Persons</td>
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<tr>
<td>Domestic Dispute</td>
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<tr>
<td>Disturbing the Peace</td>
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Non-Resident Incidents

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<td>Disorderly Conduct</td>
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### Security Incidents

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**TOTAL** 1171

**GRAND TOTAL** 1874

Average Daily Premise Checks 92
Utilities Committee Report (Charles Haynsworth)

It was a relatively quiet year due in great part to the agreements worked out by Joe Donovan and the Utilities Committee between 1984-86.

As Joe Donovan pointed out in his 1986 Annual Report, there are a number of long time continuing problems. These problems were followed up and discussed at length but again, unfortunately, not resolved.

For the third year, at the recommendation of the Utilities Committee based on a 1985 continuing resolution of the Board of The Landings Association, the president, Clark Fuller, formally requested The Branigar Organization and Cecil Abarr, its new president, to recognize The Landings Association as a third-party beneficiary to the contract between Utilities, Inc. (Skidaway Island Utilities) and The Branigar Organization. The Association asserted it should participate in all conferences and negotiations as to any matters affecting rates and facility improvements to the water and/or waste water system on Skidaway Island.

This year there was a prompt reply from Mr. Abarr, a diplomatic decline on the Association being represented at conferences and silence on the third-party beneficiary status. However, for the first time, assurances were given that Branigar will consult with the Association prior to any commitment on Branigar's part and before any document is signed that Branigar interprets as having an impact on fees. These issues will continue to be pursued.

We were informed that it would probably not be possible to get legislature sponsored to put private water/sewer systems under the Public Service Commission or similar authority. There are too many private water companies in Georgia with political clout.

Complicating all these issues is the 1973-74 contract between Branigar and Utilities, Inc. (Skidaway Island Utilities) and subsequent agreements that Utilities, Inc. is to supply the treated water and Branigar is responsible for disposing of the effluent. This is an unusual and awkward arrangement both physically and financially. A further complication on allocation of cost is the fact that Skidaway Island Utilities serves other developments and customers on Skidaway Island, not just The Landings.

We were informed that the contract for construction of the water tower has been signed with Chicago Bridge by Skidaway Island Utilities. Construction is scheduled to start in January or February 1988. The location is off Landings Way alongside the soccer field adjacent to the present pumping station. The elevated water tank will be of the golf ball on a tee type, 155 feet high with approximately 400,000 gallons capacity. There will be no lettering, the lower part will be painted forest green, the upper pale blue. For the foundation it will be necessary to drive 71 concrete piles 60 feet down to support the tower. The estimated cost is approximately $500,000 which will be part of Skidaway Island Utilities rate base.

The elevated water tower has been in the planning stage for a long time and is necessary for future development. It will be a stand-by source of water for peak periods and give an estimated 2 hour fire fighting capacity in event of an electrical pump outage, a desirable safeguard.

As part of an overall assessment for future development required by the Georgia Department of Natural Resources, Branigar ordered a complete study of
the shallow aquifer beneath Skidaway Island. The report was favorable and concluded that the ground water available within the shallow aquifer is sufficient for foreseeable demands and generally good for irrigation purposes. The estimated recharge is 4 MGD (4 million gallons per day). The shallow and deep aquifers are hydraulically separated by clay thus pumping from the shallow aquifer has no effect on artesian pressures of the deep or Ocala aquifer. Also the report opined it would be physically impossible to withdraw sufficient water from the shallow aquifer to affect the marshes.

Branigar is in the preliminary planning stage for Phase IV and the 6th golf course in an area now designated as West Ridge. This is a tract of approximately 840 acres, west of McWhorter Drive and north of the Village Center. The spray fields for disposal of the effluent are presently located in this area. The development of this land would probably require changes to the treatment system and expansion of the spray fields or an alternate system for disposal. This is at least 3 years hence but if and when it materializes, it will have an impact on the cost of our water/sewer systems.

A major and unusual event for The Landings Association and the Utilities Committee was to become involved in the proposed sale of Skidaway Cable TV. In 1979 and subsequent years, Skidaway Cable TV was franchised by The Landings Association to provide Cable TV to The Landings with the approval and cooperation of Branigar. As a measure of control and information, The Landings Association asked and was given the right of first refusal on any offer to purchase. In March 1987 U.S. Cable Corporation of New Jersey made an offer of $2,540,000 all cash for Skidaway Cable TV. By terms of the agreement, the Association had 90 days to act.

Skidaway Cable TV cooperated and the necessary information and statistics on the physical and financial assets were assembled, analyzed and projections made. After consultation with Marshall & Stevens, Inc. (California) and Cable Communication Consultants (Washington, DC) it was determined that the proposed price was reasonable. The Association would immediately have to raise $2,800,000, the cash price plus working capital and the cost of capital improvements for Phase III. After a review of the financial and legal problems, including a probable required 2/3 vote of the Landings property owners, the Utilities Committee recommended declining the option. The Landings Association Board voted to decline. The option was not assignable.

U.S. Cable Corporation (U.S. Cable of Lake County) has since completed the purchase.

C. G. Haynesworth, Chairman

Ward Black
Joe Bottler
Bill Bradford

Cale Hodsdon
Ron Kolat
Paul Sousa, Ex. Off.
Clark Fuller, Ex. Off.

B1537
Branigar's 1987 Annual Report to the Landings Association (Bill Lattimore)

1987 certainly evolved as another very exciting year at The Landings. The year included unprecedented growth in home construction, record sales, and the additions of The Village Center, Franklin Creek Tennis Center, and Oakridge.

As with The Landings Association, it was also an important year of change for Branigar. Sadly, 1987 was the year we lost Don Ryder. We all miss him very much and appreciate the countless opportunities he created for each of us. We know his soul will continue to live on within the trees of Skidaway Island and his deepest concern and uncompromised interest in the general welfare of this community will remain with us.

We hope you are as delighted as we are with the way The Landings is developing. This is exciting, as with each new recreational amenity we build and each new family which moves to The Landings, the sheer quality of the total lifestyle experience in our community expands. As The Landings continues to mature, we want you to know that both Branigar and Union Camp remain deeply committed to adhering to the highest land and community planning standards. We'll continue, with the Association, to focus on landscaping and maintenance improvements around the island such as the median plantings along the southern end of Landings Way.

The continued growth of The Landings generated two questions in 1987 which lie at the core of the community's long-range concerns. The first of these is the question of the eventual ownership and management of the recreational amenity facilities after Branigar has completed its development and sales programs. For many reasons, including the ongoing design of future facilities, we did not feel that 1987 was the most appropriate time to discuss any possible change in ownership of these facilities. However, we did meet with a group of residents appointed by the Association and had constructive discussions about the possibility of equity membership. We asked that further discussions be deferred until 1988 when many of the outstanding planning issues will be more specifically defined. We look forward to exploring this subject further in 1988.

A second, and closely related subject, is the future affordability of the recreational amenities. With the 1988 marina and golf fee increases, several of you asked Branigar for an explanation, assuming economic gain to be our basic objective. This is a fair enough reaction as we've not done a good job communicating with you on the profitability of our recreational operations. For the record, the club facilities at The Landings are not presently profitable - but this is by conscious design, not uncontrolled reality. We have chosen to build facilities before they are actually needed and to accept the financial responsibility for this decision. Our experience has been that each time the profitability of the club has approached the break-even point, we have added another facility which again places us in a loss position.

We also understand that the levels of fees and dues were critical elements in your selection of The Landings and that any changes may affect your ability to enjoy the community. However, we are committed to ensuring that the fees and dues structures of today relate to a future in which the
club is able to operate on a self-sufficient basis. To this end, we continue to update 10-year proforma statements on each of our facilities as new plans are developed. For the present, we feel our current rates fairly reflect the value of the amenities we have developed — especially compared to other communities like ours.

1988 will also see substantial activity at The Landings. We've already completed one major project which was the development and dissemination of rules for our club facilities. As The Landings has grown, many of you have asked for such written guidelines and we agree they are appropriate at this time. Understandably, the written statement of our rules will require ongoing refinement and we welcome your continuing recommendation.

As 1988 continues to unfold, we remain very excited about the new golf course in Oakridge which was designed by Arthur Hills. The course is scheduled to open in mid-summer and promises to be one of the most outstanding courses at The Landings. We have also selected the architectural firm of Lucas, Stubbs, Pascullis, Powell and Penny of Charleston as the designers of the Oakridge clubhouse. They are using a detailed, comprehensive program statement, developed by Vic Jones and Associates of Texas, which focuses on the long-term plans for all the clubs to ensure both adequate space and diverse, yet complementary services and atmospheres. The club will probably be built in 1989/90 and the Oakridge course will be supported during the interim period by a temporary pro shop, which will later be a permanent part of the cart barn.

Another project, which has been in the planning stage for several years, is the new playground facility at Franklin Creek. We have been working to find a design which is compatible with The Landings look and which will be a safe and exciting playground for our children. The playground is already under construction and we are excited about being ready to have it open for the kids (and moms) in March. We also plan to renovate the Marshwood Tennis Center and complete restoration of the Observation Tower this year.

All of us at Branigarc thank you for your continuing support. Also, congratulations to Clark Fuller for an excellent year as President. He has done a superb job with the help of the Directors, Committee Chairmen, and the many dedicated volunteers. In this new year, we look forward to working with the new President and pledge our continuing commitment to you and the community.

Best wishes for a healthy, happy, and prosperous 1988.

William Lattimore, Jr.
### Association Officers, Directors, Committee Chairpersons - 1988

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<tr>
<th>Position</th>
<th>Name</th>
<th>Phone</th>
<th>Address</th>
</tr>
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<tbody>
<tr>
<td>President</td>
<td>Hazel Brown</td>
<td>598-1302</td>
<td>4 Pipemaker Lane</td>
</tr>
<tr>
<td>Vice-Pres.</td>
<td>Bob Duryea</td>
<td>598-0209</td>
<td>5 Robert Reed Court</td>
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<tr>
<td>Treasurer</td>
<td>George Simmon</td>
<td>598-1550</td>
<td>4 Shaftesbury Lane</td>
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<tr>
<td>Secretary</td>
<td>Carol Johnson (Ex. Off)</td>
<td>598-1321</td>
<td>7 Longstreet Lane</td>
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<tr>
<td>Directors</td>
<td>William Borgmann</td>
<td>598-0774</td>
<td>13 Henry Clay Court</td>
</tr>
<tr>
<td></td>
<td>Win Firman</td>
<td>598-0405</td>
<td>2 Goose Quill Lane</td>
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<td></td>
<td>Charles Haynsworth</td>
<td>598-1327</td>
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<td>William Lattimore, Jr.</td>
<td>598-8050</td>
<td>Branigar Liaison</td>
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<td>Leon W. Quick</td>
<td>598-1423</td>
<td>21 Chatuachee Crossing</td>
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<td>Thomas White</td>
<td>598-1742</td>
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<td>Earl Willhoit</td>
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<td>Thomas J. Mahoney, Jr.</td>
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<td>5 Robert Reid Court</td>
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<td></td>
<td>Clark Fuller</td>
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<td>6 Monastery Road</td>
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### Committee Chairpersons

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<th>Committee</th>
<th>Chair</th>
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<tr>
<td>Amenities</td>
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<td>Peggy Kipp</td>
<td>598-0811</td>
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<td>5 Captain Dunbar Lane</td>
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<td>Covenant</td>
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<td>John Morrill</td>
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<td>Earl Willhoit</td>
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<td>Win Firman</td>
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<td>Paul E. Sousa</td>
<td>355-4049</td>
<td>1805 Noble Oaks Dr. 31406</td>
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<td>Adm. Asst.</td>
<td>Carol Johnson</td>
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<td>Director of Security</td>
<td>James Macolly</td>
<td>927-2232</td>
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<td>Louellen Burrill</td>
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<tr>
<td>Accountant</td>
<td>Sandy Nash</td>
<td>727-2667</td>
<td>Rt. 2 Box 431, Richmond Hill, 31324</td>
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<td>Secy. Assts.</td>
<td>Donna Davis</td>
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